



"Small School, Big Opportunities"
Kindness, Cooperation, Resilience, Respect

Tarwin Lower Primary School
School Road
Tarwin Lower 3956
Ph. 5663 5263
Fax. 5663 5474
tarwin.lower.ps@education.vic.gov.au

Dear Parents/Guardians,

This letter is to advise you of Tarwin Lower Primary School's Voluntary Financial Contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary.

Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and welfare for our students. We want to thank you for all your support, whether that's financial, through fundraising, or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to organise and coordinate the best possible programs outside of the traditional teaching and learning classroom structure. Your financial contributions assist us with the purchasing of art, music and physical education equipment and different resources, which contribute to our amazing curriculum and enhance the already high-quality teaching of our core areas such as Reading, Writing and Mathematics

All of these programs running together provide an effectively balanced and rigorous overall education experience for your children.

We know that many of our school families have struggled during the lockdowns of 2021. As such, to support all our families, we have not increased our Curriculum Contributions for 2022 and they remain the same as this year.

For further information on the Department's Parent Payments Policy please see a one-page overview attached or refer to the full Parent Payment Policy on the Tarwin Lower Primary School website – <https://www.tarwinlowerps.vic.edu.au>

CHANGES TO OUR START OF YEAR PROCEDURES

Commencing in 2022 we have made some changes to the way we begin the year. All stationery items will now be distributed to the students in the classroom on the first day of school. We will not have book pick up procedures as we have had in the past.

The school will still be open, however, on **Friday 28th January 2022 between 9.00am and 4.00pm** if you wish to come in and do the following:

- Make a financial payment for Curriculum Contributions/Other Contributions. See the following pages for more information.
- Fill in Camps, Sports & Excursion Fund Application if you are the holder of a Centrelink card. (Note: this only needs to be done once. If you've already filled the form and received CSEF from our school previously, your application will be rolled over into 2022)
- Notify us regarding any changed circumstances, such as phone numbers, addresses, custody issues etc. A form will be sent home early in the new school year to collect changes to your information.
- Collect some uniform pieces from our pre-loved uniform shop. All these uniform items are free of charge.

Yours sincerely,

Jenni Cox
Principal

Curriculum Contributions

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Classroom consumables, materials, & equipment (breakdown of cost available on request)</i></p> <ul style="list-style-type: none"> • <i>Classroom - pens, pencils, textas, glue sticks, writing, graph and scrap books, folders, display books, scissors, rulers etc</i> • <i>Student reading diaries (grade 6 students - Diary organiser)</i> • <i>Targeted handwriting book</i> • <i>Mental Maths book (senior grade)</i> • <i>Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, wood, beading</i> • <i>Science/ Mathematics – numeracy consumables, books, stationary</i> • <i>Literacy – book boxes, class sets, novels, readers</i> • <i>headphones</i> • <i>Sports – equipment, ribbons, materials</i> • <i>Cooking & garden supplies/activities</i> • <i>Music – instruments, workbooks</i> • <i>Indonesian Language – workbooks & Materials</i> • <i>Project paper, cover paper, laminating etc</i> 	\$103.00
<p><i>Online Subscriptions</i></p> <ul style="list-style-type: none"> • <i>Soundwaves</i> • <i>Essential Assessment</i> 	\$25.00
<p><i>Curriculum Activities</i></p> <ul style="list-style-type: none"> • <i>M.A.R.C. membership</i> • <i>Corner Inlet Cluster Sports/School Sport Vic memberships</i> 	\$22.00
<i>Curriculum Consumables</i>	\$150.00

Extra-Curricular Items & Activities

Tarwin Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
Camp Grades 3 & 4	\$TBA
Camp Grades 5 & 6	\$TBA
After School Fun Evening & Sleepover for Grades 2 – 6	\$TBA
<i>Extra-curricular Items and Activities</i>	\$TBA

Other Contributions

These are voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Other Contributions	Amount
Contribution towards the maintenance of the school grounds. Suggested Amount per family	\$30.00
<i>Other Contributions</i>	<i>\$30.00</i>

Total

Category	
Curriculum Contributions	\$ 150.00
Extra-Curricular Items & Activities	\$ TBA
Other Contributions to grounds maintenance (suggested amount per family)	\$ 30.00
<i>Total Curriculum Consumables and Extra-Curricular Items and Activities</i>	<i>\$ 180.00</i>

Financial Support for Families

Tarwin Lower Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- *the Camps, Sports and Excursions Fund to eligible Health Care Card Holders*
- *Individual Payment Plans*
- *State Schools Relief*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact the school in person, by telephone or email. Phone 03 5663 5263 | Email: tarwin.lower.ps@education.vic.gov.au

PLEASE COMPLETE AND RETURN TO THE OFFICE

Child's Name	Year Level
Child's Name	Year Level
Child's Name	Year Level

Category	Payment
Curriculum Contributions	\$
Extra-Curricular Items & Activities	\$
Other Contributions	\$
<u>Total Contributions</u>	\$

Payment Methods (Please tick)

- Cash
- Direct Deposit into the school's bank account
 Bendigo Bank 633108
 Account 151500626

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.